

DTFC Risk Assessment

COVID Plan

Dorchester Town Community Football Club

If used you should amend through overtyping and deleting as appropriate for your Club.

Name of Risk Assessor: Cameron Dabbs (Acting Covid Officer)	Date of Assessment: 20/07/20	Assessment Review Date: Weekly / Upon receipt of revised legislation / guidance
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Identify the Activity and Persons at Risk		
Describe the activity: Training / Matchday Football	Who might be harmed? Players, Officials, Staff, Volunteers and Spectators.	Frequency of activity: Weekly – mainly Saturday afternoons or midweek evenings

This risk assessment is part of DTFC;s matchday safety management strategy that is held within the operational manual.

WHAT ARE THE HAZARDS	CONTROLS REQUIRED	ADDITIONAL CONTROLS	ACTION BY WHOM?	ACTION BY WHEN?	DATE COMPLETE
Spread of COVID - 19	<p>GENERAL</p> <p>ALL attendees to be reminded to undertake self-assessment for any COVID-19 symptoms prior to entering ground.</p> <p>Promoting good hygiene</p> <ul style="list-style-type: none"> Provision of hand sanitiser throughout clubhouse and changing rooms Clear signage to hand washing areas Ensure all handwashing and sanitiser facilities are in good working order and suitably stocked Provision of hygiene standards promotional posters throughout clubhouse and changing rooms Provision of disposal paper towels at all handwashing stations 	<ul style="list-style-type: none"> Clear and visible signage to be permanently displayed at all ground entrances Hourly check process (sanitiser, soap and paper towels and handwashing stations) Daily stock check (sanitiser, soap and paper towels) Daily check (promotion posters and signage) Train all workers on new protocols and the important of good hygiene 			

	<p>Keeping facilities and equipment clean</p> <ul style="list-style-type: none"> • Daily cleaning throughout clubhouse and changing areas • Identification of high contact points for more regular cleaning (e.g. door handles, rails, gaming machines) • Frequent cleaning of work areas and equipment between use • Provision of waste facilities • Follow Public Health England guidance if a COVID-19 case is reported at the facility <p>Maintaining social distancing and avoiding congestion</p> <ul style="list-style-type: none"> • Provision of signage to help people find their destination more quickly • Review of how people walk through clubhouse / changing rooms to reduce congestion and contact • Regulate the entry to clubhouse / changing rooms to avoid overcrowding • Apply appropriate markings where possible to the clubhouse / changing rooms areas where queueing is likely • One-way arrow markings to help foot traffic management • Single use doorways to avoid congestion i.e. one-way only entrances / exits • Single / limited use of toilet facilities to avoid congestion in confined spaces 	<ul style="list-style-type: none"> • Weekly stock check (cleaning products) • Empty waste facilities regularly • Train all workers on Public Health England guidance for reported Covid-19 cases <ul style="list-style-type: none"> • Monitor effectiveness, especially at peak times • Train workers to promote compliance to facility users • Train workers to report /deal with issues of non-compliance • Daily check (promotion posters and signage) 			
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	<p>SPECIFIC</p> <p>Training</p> <ul style="list-style-type: none"> • Competitive training sessions will be limited to 30 people including coaching staff • Pre-training player / coach screening to be undertaken • In support of NHS Track and Trace, names and contact details of all attendees will be collected and retained for 21 days • All equipment must be cleaned prior to and after use • Any symptomatic players or coaches, or those living with someone who is symptomatic, must self-isolate at home and not attend • Changing rooms will be unavailable • Attendees to supply own drink bottle/s (labelled) • Use of bibs to be avoided. If used not to be swapped. All bibs to be immediately washed after use. • Indoor training is prohibited 	<ul style="list-style-type: none"> • All attendees to sanitise hands upon arrival and immediately after training. • Pre-training symptomatic questionnaire to be completed for attendees • Pre-training temperature checks to be undertaken of all attendees prior to training • Changing rooms to remain locked • Social distancing to be maintained as much as possible • Soiled bibs to returned to a single bag, by player, post session 			
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	<p>Travel</p> <ul style="list-style-type: none"> • The use of public transport to be avoided • Participants should walk or cycle if possible • Players to be encouraged to arrive for training and matches in own personal car if unable to walk or cycle. • People from same household or support bubble can travel together • Where shared travel is unavoidable, individuals should aim to travel with same people each time • Coach travel to be utilised as last resort. <p>Welfare</p> <ul style="list-style-type: none"> • All players, officials, volunteers and supporters to undertake self-assessment for any COVID-19 symptoms prior to leaving home. • Verbal check for symptoms to take place prior to all training sessions and matches. • Attendees to supply own drink bottle (labelled). • Post session / match players to refrain from any contact 	<ul style="list-style-type: none"> • Drivers / all passengers advised to keep vehicles well ventilated and encourage to wear a face covering • Upon arrival at training / matches, drivers, where possible, to park vehicle one car width away from other vehicles <ul style="list-style-type: none"> • Pre-match symptomatic questionnaire to be completed for attendees upon arrive for training / match • Pre-training / match temperature checks to be undertaken of all attendees • All attendees to be regularly reminded of the importance and requirements of social distancing 			
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	<p>Equipment</p> <ul style="list-style-type: none"> Balls, cones, goalposts etc must be regularly wiped down with an appropriate sanitiser after every session. Facemasks and gloves are strongly recommended when carrying out this task. <p>Medical / Physiotherapy</p> <ul style="list-style-type: none"> PPE in line with Public Health England recommendations to be worn by any individual administering first aid or carrying out physiotherapy activities First aiders must ensure their qualifications are in date respective to governing body i.e. FA <p>Players - Facilities / Changing Rooms</p> <ul style="list-style-type: none"> Changing rooms to be used on matchdays for changing and showering purposes only Use of changing rooms to be limited to maximum number at any one time Safe system of access / egress 	<ul style="list-style-type: none"> PPE, sanitiser spray and wipes to be issued to individual team managers / coaches Club EAP to be updated to include COVID-19 requirements First Aid health records to detail pre-training health checks Maximum changing room occupancy to be displayed on individual changing room entrances Home team to change / shower in limited number groups Away teams to be allocated two changing rooms. Hazard tape to applied to seating to encourage social distancing Match officials to be allocated former away team changing room Manager briefings to be conducted outside 			
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	<p>Match Officials</p> <ul style="list-style-type: none"> • Safe exchange of team sheets • Safe method of match fee / expenses payment • Tunnel Management <p>Technical Areas</p> <ul style="list-style-type: none"> • Additional seating in support of social distancing • Increase size of technical area <p>Warm Up Areas</p> <ul style="list-style-type: none"> • Sufficient distance required between individual dedicated warm up areas for home team, away and match officials <p>Spectators</p> <ul style="list-style-type: none"> • No spectators permitted at the current time <p>Boardrooms / Hospitality</p> <ul style="list-style-type: none"> • No hospitality required. If provided risk assessment review required 	<ul style="list-style-type: none"> • Team sheets to be shared by SMS / Messenger • Match fee payment by BAC's • Away team exit / enter changing rooms ahead of hosts <ul style="list-style-type: none"> • additional seats - home dugout • additional seats - away dugout • Dugouts to be extended towards corner flags <ul style="list-style-type: none"> • Plan drawings identifying respective warm up areas to be displayed in changing rooms <ul style="list-style-type: none"> • Risk Assessment review to be undertaken upon notification of revision on spectator guidance 			
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	<p>Clubhouse / Bar</p> <ul style="list-style-type: none"> • Provision of signage • In support of NHS Track and Trace, names and contact details of all attendees will be collected and retained for 21 days • Review of walkways to reduce congestion and contact between users • Regulate the entry to clubhouse to avoid overcrowding • Apply appropriate distancing markings where queuing is likely • One-way arrow markings to help foot traffic management • Single use doorways to avoid congestion i.e. one-way only entrances / exits • Single / limited use of toilet facilities to avoid congestion in confined spaces • Electronic payments preferred. • Procedure for cash payments <p>Volunteers</p> <ul style="list-style-type: none"> • Any symptomatic volunteer, or those living with someone who is symptomatic, must self-isolate at home and not attend • PPE to be supplied if requested by an individual. i.e. gloves, facemask, visor etc 	<ul style="list-style-type: none"> • One metre restricted access area clearly marked out surrounding customer side of bar. Entry only permitted when staff have stepped back. • Reduced tables / seating and pool tables removed to allow increased social distancing. • Doorway wedged open, where safe to do so, to reduce hand contact. • External doors left open to increase ventilation flow • Sanitiser wipes and gel located at known contact points <ul style="list-style-type: none"> • Volunteer briefing on risks, available PPE and requirement to regularly wash hands and use sanitiser 			
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	Youth Players (Aged 16 / 17) <ul style="list-style-type: none">• Parent written consent letter advisory.	<ul style="list-style-type: none">• No youth player to represent senior club side without parent written consent.			
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